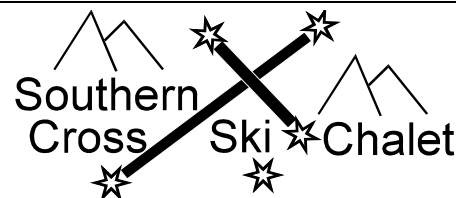


MEMBERS' PREFERENTIAL BOOKING SYSTEM (PBS) POLICY DOCUMENT



1 Introduction

This "**POLICY DOCUMENT**" sets out the Southern Cross Directors' current Policies on Booking Procedures and the application of the "**MEMBERS' PBS RULES**". This "**POLICY DOCUMENT**" should be read in conjunction with the latest versions of the following documents which contain more detail regarding booking entitlements and conditions :

"**WINTER/SPRING RATE SCHEDULE**" and "**WINTER/SPRING BOOKING PRIORITIES**"

"**BOOKING FORM**" and "**BOOKING CONDITIONS**"

Also, **WINTER/SPRING INFORMATION FOR MEMBERS AND THEIR GUESTS** is updated each year.

2 Aims of Southern Cross Alpine Lodge – A Christian lodge at Smiggin Holes

The directors reaffirm the Aims of Southern Cross Alpine Lodge. These Aims are included in the Company's Memorandum of Association and are reproduced [on our website](#) and in the "**BOOKING CONDITIONS**".

3 PBS Participation Register

A register of Company members and of PBS participants is maintained at Sydney Anglican Youthworks, Level 1, 263 Clarence Street, Sydney.

4 Lapse of Membership

Should a Class B membership of the Company cease or lapse in accordance with Clause 3 of the Articles of Association, the Directors may deal with any associated PBS participation(s) by allowing them to be transferred to person(s) approved by the Directors in terms of the Articles of Association and the "**MEMBERS' PBS RULES**".

[The Company has 4 Class A members who are appointed by Anglican Youthworks. All other members are Class B members of the Company; These Company membership classifications should not be confused with the PBS participation Class 1 and Class 2 classifications.]

5 Accommodation Rates and Periods

The directors set and advertise member and non-PBS Participant rates which vary according to the time of year and whether peak winter etc. During some periods, bookings may be restricted such as requiring to be for 7 night Saturday to Saturday periods. Refer to current "**WINTER/SPRING RATE SCHEDULE**" for more details.

6 Winter/Spring Season Preferential Booking Periods

Each year, the directors set and advertise a **Winter/Spring Booking Opening Date** (usually by February). Booking requests received up to that Opening Date are treated as received on that date. Subject to the PBS participation Class 1 & Class 2 Booking Priority Entitlements, bookings are then processed in order of receipt. These entitlements are set out in detail in the documents listed in paragraph 1 above.

Refer in particular to the following "**WINTER/SPRING BOOKING PRIORITIES**" paragraph "**Preferential Booking System (PBS) Entitlements and Priorities**".

7 Immediate Family

For the purposes of the "**MEMBERS' PBS RULES**" and booking rules & conditions – immediate family means parent to child, child to parent or sibling to sibling; immediate child means parent to child.

8 Guests when Member unable to attend

Guests who have been booked accompanying a PBS participation at PBS rates shall not lose entitlement to accommodation should the participant be unable to accompany them due to unforeseen circumstances.

9 Bookings outside of Winter and Spring Snow Season

For various programs run outside the Winter/Spring Snow Season, such as catered periods during Summer and Autumn/Easter school holidays, retreats etc, PBS participants have member rates' booking entitlements similar to those for the Winter/Spring period. However (in terms of the "**MEMBERS' PBS RULES**") Class 1 participants do not have priority over Class 2 participants and no specific booking opening dates are set.

Use of the lodge outside of Winter/Spring does not affect participants' Winter/Spring Season PBS entitlements. Self-cater is often available at other times, subject to minimum numbers.

10 Maximum PBS Participation Transfer Prices

In terms of the "**MEMBERS' PBS RULES**", the Maximum Transfer Prices for PBS participations transferred during 2018 are \$7,668 for a Class 1 participation and \$3,834 for a Class 2 participation.